

12 June 2024

FACILITIES AND LOGISTICS ANNOUNCEMENTS

LOAD SHEDDING (POWER CUTS)

The AIMS main building is equipped to power up necessary lighting (passages, etc.), dedicated plugs in the main computer lab and the main lecture venues.

STUDENTS ASSISTANTS

You may contact any of the student assistants should you need any assistance (contact details are on the notice boards). If they are unable to assist, they will refer you to the relevant department/staff member.

ADAPTERS

AIMS does not supply electrical adapters or laptop adapters.

VISITORS

We do not allow visitors beyond the common room.

ACCESS CONTROL

- Staff will attend to official visitors. Do not give access to strangers.
- Notify the facilities staff if you have misplaced/lost your key and/or access tag. We need to deactivate your tag immediately

SAFETY ISSUES

- It is not safe to walk around outside alone at night.
- Please take care when using any of the ATMs at the Checkers complex.
- The AIMS building is equipped with an automated and integrated fire detection and evacuation system. Please familiarise yourself with the location of emergency exits.
- Emergency exit doors are linked to a burglar alarm. Only open these doors in an emergency situation.
- No heaters allowed in the building.

SMOKING AND LIQUOR POLICY

- All AIMS buildings are smoke and liquor-free buildings.
- Smokers are requested to use the back of the parking area (away from the lecture halls and windows) and not the front entrance of the buildings.

MEDICAL EMERGENCY

In case of a medical emergency, please contact the Facilities & Logistics Manager, Mr Igsaan Kamalie. 0722165628 (Whatsapp).

Please note all medical costs will be borne by the delegate and not AIMS

AIMS South Africa Council



MEAL TIMES

	Mon – Fri	Weekend
Breakfast	07:45 - 08:30	08:00 - 09:00
Lunch	13:00 - 13:30	13:00 - 13:30
Supper	18:00 - 18:30	18:00 - 18:30

LAUNDRY

- Service only available to persons accommodated in AIMS properties.
- Wash and dry service only.
- You will be allotted a day (Friday) to hand in your laundry. We do not wash underwear
- Check-in time is after breakfast. Collection is after 5pm.
- Place your laundry in the laundry bag and complete the form.
- We use our own detergents.

Igsaan Kamalie

Facilities & Logistics Manager